


TO: LHU AFSCME, SCUPA, and Management Employees

FROM: 
Deana L. Hill, Associate Vice President of Human Resources

DATE: November 6, 2020

RE: 2021 Holiday Schedule

Listed below are the **2021** holidays recognized by the Commonwealth of Pennsylvania and the Pennsylvania State System of Higher Education. The University will be closed on the days listed below in observance of the holidays noted.

HOLIDAY	WILL BE OBSERVED (and the University will be closed) ON:
New Year's Day (2021)	Friday, January 1, 2021
Martin Luther King Jr. Day	Monday, January 18, 2021
President's Day (2/15/21)	Tuesday, December 28, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Columbus Day (10/11/21)	Wednesday, December 29, 2021
Veteran's Day (11/11/21)	Thursday, December 30, 2021
Thanksgiving Day	Thursday, November 25, 2021
Day After Thanksgiving**	Friday, November 26, 2021
Christmas Day	Friday, December 24, 2021
***New Year's Day (2022)	Friday, December 31, 2021

** Personal, Annual, or Compensatory Leave must be scheduled (**ONLY** pertains to SCUPA & Management Employees)
 ***For 2022

The University will be open December 27, 2021. However, liberal leave will be in effect for this day and employees are encouraged to schedule an annual, personal, or compensatory leave for this day. It is anticipated that most buildings will be unoccupied on this date. **Therefore, the names of employees who will be working December 27, 2021 should be forwarded to me, through the employee's supervisor, not later than December 3, 2021 in order to alert Public Safety.**

The Christmas – New Year's schedule will be as follows:

Friday, December 24, 2021 Christmas Day Observed (Closed)	Monday, December 27, 2021 (Open) Liberal Leave is encouraged	Tuesday, December 28, 2021 Presidents' Day Observed (Closed)
Wednesday, December 29, 2021 Columbus Day Observed (Closed)	Thursday, December 30, 2021 Veterans' Day Observed (Closed)	Friday, December 31, 2021 New Year's Day 2022 Observed (Closed)